

## **KFA-R: Regulation re: Public Conduct on School Property**

The following regulation is developed for the implementation of School Board Policy KFA: Public Conduct School Property.

### **Restriction of parents and legal guardians from school grounds**

The Board of Education encourages and depends on full parental engagement as a strong component of student achievement. Further, the Board affirms and recognizes all parental rights to advocate for their children, to seek clarification and express opinions about curriculum matters and school governance, as well as to seek resolutions to safety or other issues that interfere with their child's right to receive a quality public education, without fear of retaliation in any form. However, it is the responsibility of staff to ensure a safe and secure school environment conducive to learning, and therefore require the operation of schools to be free of any conduct intended to obstruct, disrupt or interfere with teaching, research, service, administering or disciplinary functions or any other activity sponsored or approved by the Board. As such, parents are required to comport themselves on school grounds according to the guidelines delineated above.

In the event that a parent / legal guardian is found to violate this policy of conduct on school property, he/she may be restricted from the otherwise free access normally afforded to parents and legal guardians to ensure the safe and orderly operation of the school. In that event, a written communication will be provided to the parent or guardian to inform them of the restriction in the building, with the following parameters:

- The letter will contain a reference to the portion of Board policy that was violated.
- The letter will contain a factual, succinct account of the incident.
- The letter will specify a time frame for the restriction from the school building that is subject to the approval of the superintendent or designee and Office of Family and Community Engagement.
- The letter will contain instructions for the parent for appeal of the decision or reference the process for appeal set forth in this policy.
- District Department of Safety or other personnel, upon delivering such communications, will clearly identify themselves and leave business cards for the parent/guardian's reference.

### **Process for appeal of parent/guardian restriction from school grounds**

Under no circumstances should letters of restriction to schools be used in place of conflict resolution or to retaliate against a parent/legal guardian. School leaders are strongly encouraged to consult with their direct supervisor, the Office of Family and Community Engagement, Department of Safety, and/or any other DPS department reasonably necessary, prior to issuing a letter of restriction, and further to seek

district mediation resources, such as requesting mediation through the Office of Family and Community Engagement.

- Upon the receipt of the letter of restriction, and within 30 days, the parent/legal guardian may write a letter of appeal to the Superintendent, containing the facts of the situation as understood by the parent/legal guardian.
- Parents/guardians that require accommodations in transcription or translation will receive assistance from the Office of Family and Community Engagement.
- The Superintendent or designee will issue a decision to be communicated to the parent/legal guardian within 30 days, with a time period not to exceed that of the original letter of restriction.

The Office of Family and Community Engagement shall maintain a record of any letters of restriction issued and, upon request, provide data to the Board of Education.