

## **Policy KE- Public Concerns and Complaints**

Constructive criticism motivated by a sincere desire to improve the quality of the educational program or to equip the schools to do their tasks more effectively is welcomed by the Board of Education.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. Therefore, the proper channeling of complaints involving instruction, discipline or learning materials will be as follows:

1. Teacher
2. Principal
3. Principal and collaborative decision making committee
4. Associate/Assistant Superintendent
5. Superintendent
6. Board of Education

Any complaint about school personnel shall always be referred back through proper administrative channels before it is presented to the Board for consideration and action.

Current practice codified 1993  
Adopted: date of manual adoption  
Revised: May 5, 1998