

Compliance to the following rules shall be required:

1. **Use of School Facilities.** Use of school facilities must in no way interfere with school activities, and shall be limited to the activity specified in the approved use permit. The Office of Community Use reserves the right to cancel a permit at any time.
2. **Transfer.** Use permits may not be transferred or reassigned. The permitted agrees to notify the Office of Community Use if the permit is not to be used.
3. **Restriction to Area.** Persons using facilities pursuant to this policy must confine themselves to the rooms or corridors assigned for their use. These areas must be cleaned and restored to their original condition.
4. **Safety.** Open flames, including candle flames, are not permitted in school buildings. A lessee may have in attendance no more persons than the seating capacity of the facilities rented. Fire regulations limit the seating capacity of the auditorium; therefore, additional seating space may not be gained by placing extra chairs in the aisles.
5. **Adult Supervision.** Building may be used only when adult supervision provided by the user is present. In addition, a school district employee must be present in the building throughout each permitted use.
6. **Gymnasium Use.** Permitted must furnish basketballs, volleyballs, volleyball nets, towels for showers, wrestling mats, or other gymnasium equipment. No gymnasium equipment shall be provided on a rental basis. Hardwood gymnasium floors are restricted to such soft-sole footwear as tennis shoes.
7. **Equipment.** Tables and chairs for platform guests and speaker's stand are provided with rental of the auditorium. If there is a piano in the auditorium other than the grand piano, it may be used, but it may be moved up or down stairs only by commercial piano movers at the cost of the applicant. Arrangements for the rental of other equipment must be made with the Office of Community Use of Facilities.
8. **Storage.** No storage facilities will be provided, nor responsibility accepted by the District, for any equipment or materials brought in by the applicant, unless specifically addressed in the application. Special permission must be obtained before decorating, installing scenery, tuning piano, etc.
9. **Food Service.** Refreshments may be served only in approved areas. Use of kitchen facilities is prohibited unless specifically authorized pursuant to the application process.
10. **Parking.** Includes free use of the parking lot to the extent spaces are available at the time of the rental. Rental of parking lot space is available at either the normal fee schedule or on a per space basis. Playgrounds may not be used for parking unless authorized by the Community Use Office. The district will not be liable for vandalism, stolen property, or personal injuries, nor will it remove snow other than in the normal course of its operations.
11. **Drugs.** Use or possession of controlled substances within the meaning of state and federal law is strictly prohibited on any school property.
12. **Alcohol.** Use or possession of alcohol is prohibited on any school property.
13. **Smoking.** Smoking in district buildings and on district grounds is prohibited.
14. **Religious Activities.** Church services and other religious activities shall be conducted at times when school is not in session. Religious objects and symbols are to be removed after each use.
15. **Security.** Should security personnel be required to enforce any regulations of the permit, security costs will be billed to the permitted.

The Office of Community Use of Facilities may rescind a permit, deny future permits, or impose conditions on future uses by an applicant for violations of school district rules and regulations related to facility use.

The permitted agrees to indemnify, defend and hold harmless School District No. 1 against any and all damages to property or injury to, or death of any persons, including property or employees of School District No. 1 from all claims, of or by anyone whomsoever, in any way resulting from or arising out of the operations in connection herewith including operations of and acts or omission of employees or agents of the permitted.

I accept the terms, conditions and fees of rental for the above described Denver Public School facility and understand that additional fees may be added for facility or personnel hours beyond those specified, damage repair, etc.

Customer Signature _____

Date _____